

**HOLKAR SCIENCE (MODEL, AUTONOMOUS) COLLEGE, INDORE
(AUTONOMOUS)**

NAAC A++ Accredited Institution

DETAILED E-TENDER DOCUMENT

Rate Contract for Laboratory/Research Grade
Chemicals/Consumables/Glasswares

Tender Reference No.: 3633/26; Date:22/04/2026

Mode of Tender: Online through MP e-Procurement Portal

Bid System: Two Bid System (Technical & Financial)

Principal

Govt. Holkar (Model, Autonomous) Science College, Indore (MP)

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कार्यालय प्राचार्य शासकीय होलकर विज्ञान महाविद्यालय इन्दौर
भंवरकुआ ए.बी. रोड़ इन्दौर (म.प्र.) 452001
फोन नंबर 07312446806 ई-मेल – heghscind@mp.gov.in

NOTICE INVITING TENDER (NIT)

Tender Reference No.: 3633/26

Date:22/04/2026


Online bids are invited under Two Bid System (Technical & Financial) from eligible firms/distributors/manufacturers for providing Rate Contract for Laboratory/Research Grade Chemicals/Consumables/Glasswares at Govt. Holkar (Model, Autonomous) Science College, Indore. The detailed tender documents along with terms and conditions is available on the official website of the college, i.e., www.collegeholkar.org and government e-Tender portal www.mptenders.gov.in. All the details and any amendment in the tender and related events will be displayed on above websites only.

Sr. No.	Item/Work description	Tender Reference No.	Tender Cost	EMD
01	Rate Contract for Laboratory/Research Grade Chemicals/Consumables/Glasswares	3633/26	5000 /-	25,000 /-

Contract Period: 01 Years

Bid Validity: 120 Days

Administrative Officer


Principal
Govt. Holkar (Model, Autonomous)
Science College, Indore (MP)
Govt. Model Autonomous
Holkar Science College
Indore (M.P.)

Schedule of e-Tendering Activities

Particular	Details
Tender Reference No./ Tender No.	3633/26; Date: 22/04/2026
Date of commencement of sale / download of tender document	25/04/2026, Time: 10 AM (IST)
Last date for sale / download of tender document	15/05/2026, Time: 5 PM (IST)
Last date and time for submission of technical & financial bids	Date: 16/05/2026; Time: 5 PM (IST)
Last date and time for submission of technical bid documents offline	Date: 16/05/2026; Time: 5 PM (IST)
Place / mode of submission	e-Tender portal www.mptenders.gov.in (technical bid documents offline)
Pre-bid meeting date / time / place	NA
Date and time of opening of technical bid	18/05/2026
Tender document fee	5000 /-
Bid Security / EMD	25,000 /-

General Terms and Conditions

E-tenders are invited from the manufacturers or authorized dealer for the supply of laboratory/research grade chemicals/consumables/glassware on rate contract basis for the period of one year. However, on the basis of the consent of both parties the same rate contract may be extended up to 6 months. Tenders will be considered subject to the following terms and conditions.

1. Tenders can be purchase against payment of Rs. 5000/- through online tender **<https://mptenders.gov.in>**.
2. The rates should be quoted in the units and should be for supply for F.O.R. Holkar Sci College, Indore. Prices should be exclusive of tax and other charges. However, the exact details of taxes should be given separately.
3. Manufacturer name, their trademark and brand should invariably be mentioned in the tender and rate list giving technical particulars/ details etc. should be attached with the technical quotation.
4. The tenderer should quote their maximum discount offered on the rates quoted in the catalogue.
5. The tenderer should avoid the use of vague terms such as 'extra as applicable'.
6. Condition of advance payment, either direct or through bank will not be accepted in any case. As per rule, full payment will be made after receipt of material, inspection thereof and after satisfactory working of the material.
7. Offers received not according to our terms and conditions and not received within the time prescribed, shall be rejected. Delay due to postal services of any kind will not be considered for acceptance of the tender.
8. If the tenderer is an authorized dealer for the product, then certificate of authorized dealership from the manufacturer must be enclosed with the tender.
9. If there is any authorized dealer of the tendering firm at Indore, then a copy of the authorized dealership issued by the tenderer must be enclosed with the tender.
10. After opening of the tender no claim will be accepted to include any authorized dealer from the manufacturing company in the rate contract list.

11. The list of well reputed Organizations (at least five) that have purchased the laboratory consumables from the tenderer during the previous financial year 2025-26 must be provided along with purchase orders.
 12. Canvassing for support in any form for the acceptance of any tender is strictly prohibited.
 13. In all matters of dispute, the decision of the Principal, Govt. Holkar Science College, Indore shall be final and binding on the tenderers.
 - 14.. Conditional proposals shall not be accepted in any case.
 15. Legal proceeding if any arising out of the proposal shall have to be lodged in courts situated in Indore city only.
 16. In the event of dispute arising out of this agreement the Principal, Govt. Holkar Science College, Indore shall be the sole arbitrator and principal's decision shall be final and binding on both the Parties.
 17. The Principal, Govt. Holkar Science College, Indore reserves the right to modify/change/delete any further terms and condition prior to issue of the contract.
 18. The Principal, Govt. Holkar Science College, Indore reserves all right to withdraw the contract without assigning any reason thereof.
 19. Copy of IT returns and Audit Report for the last three financial year will be required.
- Enclosure 9 - CA certified turnover certificate. Minium 50 Lakh Turnover will be required.

**A: E-TENDER FORM (Technical BID)
(Online and Offline)**

Sr. No.	Event/Item	Yes/No
1	Name of the manufacturer or name of the authorized dealer	
2	If the firm is authorized dealer for the products, please mention the name of the firms or brands. (please enclose authorized dealership certificate issued by each manufacturer firms).	
3	Complete address of the firm	
4	Telephone No. and E-mail. ID of the firm	
5	GST Number of the firm	
6	Whether the copy of latest price list along with catalogue and illustrated leaflets giving technical particulars and details enclosed. (please mention yes or No.)	
7	CA certified turnover certificate. Minium 50 Lakh Turnover.	
8	Maximum duration required for the delivery of the material	

B: CHECK LIST OF ENCLOSURES (TO BE SUNMITTED ALONG WITH THE TECHNICAL BID)

(Please write enclosure no. on the cover page of each document with ink)
(Offline Only)

- Enclosure 1 - Photocopy of tender fee Rs. 5000/- submitted.
- Enclosure 2 - Terms & conditions and tender form signed by tenderer with seal and signature on each page.
- Enclosure 3 - Authorized dealership certificate issued by the Manufacture / Manufacture ship.
- Enclosure 4 - Certificate of GST Number of the tenderer/ authorized dealer.
- Enclosure 5 - Certificate of PAN of the Tenderer.
- Enclosure 6 - Copy of latest price list along with catalogue and illustrated leaflets giving technical particulars and details.
- Enclosure 7 - Copy of supply orders from well reputed Organizations (at least five) that have purchased the laboratory consumables from the tenderer.
- Enclosure 8 - Copy of IT returns and Audit Report for the last three financial year.
- Enclosure 9 - CA certified turnover certificate. Minium 50 Lakh Turnover.
- Enclosure 10 - Affidavit stating that the bidder has not been blacklisted/ Delisted or is put on hold by any tender issuing authority and Indian Institution agency/Government Department /Public sector undertaking in last three years. In case they have been blacklisted by any of the institution's details of the same be furnished as per annexure.

Financial E-BID FORM
(To be submitted in E-mode)

Sl.No.	Item Description	Quantity	Units	DISCOUNT VALUE (IN PERCENTAGE) ON PRICE LIST
1	CHEMICALS			
1.01	Chemicals: Sigma Aldrich	1.000	Discount	
1.02	Chemicals: Merck (EMSURE)	1.000	Discount	
1.03	Chemicals: Merck (EMPARTA)	1.000	Discount	
1.04	Chemicals: Merck (EMPLURA)	1.000	Discount	
1.05	Chemicals: LOBA Chemie	1.000	Discount	
1.06	Chemicals: SDFCL	1.000	Discount	
1.07	Chemicals: TCI	1.000	Discount	
1.08	Chemicals: Alfa Aesar	1.000	Discount	
1.09	Chemicals: Thermo Fisher Scientific	1.000	Discount	
2	Glassware			
2.01	Glassware: BOROSIL	1.000	Discount	
2.02	Glassware: J SIL	1.000	Discount	

Declaration (Offline Only)

We accept all the terms and conditions given in the tender document and agree to establish a rate contract with Govt. Holkar Science College, Indore for the Period of one year. Our rates are inclusive of charges for F.O.R. Holkar Sci College, Indore. The college shall have the right to withdraw the contract without assigning reason thereof.

Date

Signature of Tenderer with Seal

Place.

DECLARATION

REGARDING BLACKLISTING/DEBARRING FOR TAKING PART IN TENDER

(To be executed & attested by Public Notary/Executive Magistrate on Rs 100/- Non-Judicial Stamp Paper by the Tenderer)

1. I/We ----- (Tenderer) hereby declare that the Tenderer namely M/s ----- has not been blacklisted or debarred in the past by union/State Government or any Organization from taking part in Government tenders in India and has no litigation in any of the labour court (s).

(Or)

I/We ----- (Tenderer) hereby declare that the Tenderer namely M/s ----- was blacklisted or debarred by Union/ State Government or any Organization from taking part in Government tenders for a period of ----- years wef ----- to ----- The period is over on ----- and now the firm/ Company is entitled to take part in Government tenders.

2. In case the above information found false, I/We are fully aware that the tender / contract will be rejected/cancelled by Registrar, Jiwaji University, Gwalior and EMD/ Performance Security shall be forfeited.

3. In addition to the above. Registrar, Jiwaji University, Gwalior (MP) will not be responsible to pay the bills for any completed /partially completed work.

DEPONENT

Attested: - (Public Notary/Executive Magistrate)

Name -----
Address -----
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